# CORRIS COMMUNITY COUNCIL

# TRAINING PLAN 2022 - 2027

This training plan has been prepared in accordance with Section 67 of the 2021 Local Government and Elections (Wales) Act and is based on The Local Government and Elections (Wales) Act 2021: Statutory Guidance for Community and Town Council issued by the Welsh Government.

Corris Community Council realises the importance of councillor training and formal training opportunities will be made available to all councillors. It also recognises the values of participating in any type of learning that will improve knowledge, understanding and experiences of a subject area or the councillor / employee role.

This plan takes into account the activities undertaken by the council, the current expertise of the councillors and clerk and the training needs identified. The core areas of essential skills and understanding have been identified as follows and includes • Basic induction for councillors; • The Code of Conduct, * Legal understanding and • Financial management and governance.

## Participation in in-house training and development – Statement of intent.

| **Action** | **Notes/Sources** | **Due Date** |
|---|---|---|
| Clerk to continue to review and update the induction pack for new members. | To include Code of Conduct, Standing Orders, Financial Regulations, Websites & Social Media, GDPR etc. | Completed. |
| Clerk to deliver in-house induction/awareness training for new members. | New Cllrs. to complete the Introduction for New Councillors. | New Cllr. Induction courses completed. |
| Clerk to research / source / share appropriate training and development material. | Possible sources include Welsh Government, One Voice Wales, Welsh Audit office, HMRC, HSE, Planning Aid Wales, other Councils. | On going. |
| All Members to be encouraged to undertake One Voice Wales basic on-line training. | To include Code of Conduct, Understanding the Law, Local Government Finance, Making Effective Grant Applications, Introduction to Community Engagement | On going. |
| Clerk / Members to attend appropriate training (as they become available) | New Cllrs. to complete the Introduction for New Councillors. | Completed. |
| Clerk to keep up to date with all legal and financial requirements and undertake continuous learning and development. | Clerk to attend understanding the law and Local Governance Finance. | Ongoing |

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### Participation in formal training

| Training | Number of anticipated participants 2022/23 to 2026/27 | | | | |
|---|---|---|---|---|---|
| | 2022/23 | 2023/24 | 2024/25 | 2025/26 | 2026/27 |
| Basic Intro for Cllrs. | 0 | 5 | 0 | 2 | |
| The Council as an employer | 0 | 1 | 1 | 0 | |
| Understanding the Law | 1 | 1 | 0 | 0 | |
| The Council Meeting | 0 | 0 | 1 | 0 | |
| Local Governance Finance<br>Local Governance Finance Advanced | 1 | 1 | 1 | 0 | |
| Health and Safety | 0 | 1 | 1 | 0 | |
| Code of Conduct | 0 | 2 | 0 | 0 | |
| Chairing Skills | 0 | 1 | 1 | 1 | |
| Community Emergency Plan | 0 | 0 | 1 | 0 | |
| Equality and Diversity | 0 | 0 | 1 | 1 | |
| Use of IT, Websites and social media. | 0 | 0 | 1 | 1 | |
| Finance and Governance Toolkit | 0 | 0 | 1 | 0 | |

**Approved by Council on 01/05/2025 To be reviewed annually.**