

# CYNGOR CYMUNED CORRIS COMMUNITY COUNCIL

The Institute, Corris, Machynlleth, Powys, SY20 9SH  
[corriscommunitycouncil@gmail.com](mailto:corriscommunitycouncil@gmail.com) Clerk: Jane Jenkins

## Cofnodion Cyfarfod Gynhaliwyd Cyffredin Minutes of the Ordinary Meeting 07/11//2024

### PRESENNOL/PRESENT Cllrs.

Cllr. J. Davies  
Cllr. M. Olsson

Cllr. T. Edwards

Cllr. E. Jones

### PRESENNOL HEFYD/ ALSO PRESENT

Clerk J. Jenkins  
C. Cllr. J Pughe Roberts

### The Meeting was declared open at 7.05 pm

#### 24/25

121 Ymddiheuriadau/Apologies.

Cllr. S Wells, Cllr. J Mumford and Cllr. J Taylor.

122 Cofrestrriad o ddiddordeb/Registration of interest.

None.

123 Derbyn Cofnodion y Cyfarfod/Accept Minutes of meetings 10/10/2024

Accept Minutes of the previous meetings.

The Minutes of the Ordinary meeting of the Council dated 10/10/24 were agreed as accurate.

**RESOLVED:** Unanimously to approve the minutes of the Ordinary meeting 10/10/24.

Proposed by Cllr. J Taylor      Seconded by Cllr. E Jones

124 Matters arising /Announcements.

None.

125 Cynllunio/Planning.

Review planning applications since last meeting.

Application received for Chalet 2, Abercorris Cabins, Corris, Machynlleth SY20 9RJ

**RESOLVED:** Unanimously to support the application on the basis that it was a sustainable heat source, installed compliant to planning regulations and there had been no complaints or objections received.

**ACTION:** Clerk to email GCC and advise of the Cllrs decision.

126 Materion mynwenydd/Cemetery matters.

Discuss grass cutting and obtaining quotes/tenders for 2025/26 contract

**ACTION:** Clerk to contact the Contractor to establish if final cut has been carried out and if not to request one before the end of the year. Also establish interest in quoting for next year.

Locate specs and put out for tender. Advertise on FB page as previously. Cllr J Davies to enquire of a contractor in Machynlleth

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127 Playing areas/fields and communal areas.

a) Feedback on Pump Track

None.

b) Review Playground Inspection Reports

Cllr M Olsson raised several issues that needed further investigation/maintenance – unsecured bench, trampoline trip hazard, rust on equipment, mould to matting, broken safety bar.

**ACTION:** Bench to be secured, rust on equipment to be rubbed down, coated with a rust treatment and repainted (enquiries to be made of contractors who may undertake this work), matting to be cleaned either with a jet washer or cleaning solution and hard brush, and treated with mould and algae repellent. Cllr M Olsson to order a 5L container of the repellent. Further investigation into safety bar.

c) Invoice for Playground Inspection £288.00

**RESOLVED:** Unanimously agreed for payment to be made.

**ACTION:** Clerk to set up the payment for authorisation.

128 Ysgol Corris School update.

Nothing to report save the school are now preparing for Christmas.

129 Corris Institute update.

Cllr T Edwards reported on restarting the café but there are difficulties finding someone to take charge. Cllr T Edwards confirmed he would ascertain whether the Institute Committee required financial assistance this year and if so, advise of the need to apply by the end November.

130 Priffyrdd ac coedwigaeth /Highways and forestry.

a) Flooding at the Cob, Aberllefenni.

Discuss response from GCC re flood elevation bumps

Cllr T Edwards confirmed the flood elevation bumps have now been painted.

b) Tilhill extraction routes update

Forestry extraction

Discussions pertaining to meeting on 30<sup>th</sup> October. Considered Cllr M Olssons proposed letter and save for a minor amendment to P2 at the request of Cllr T Edwards, the letter was unanimously agreed.

**ACTION:** Clerk to send letter to Mabon ap Gwynfor, Senedd Wales, Liz Saville Roberts MP, Martin Cox NRW, Eurig Jones NRW and GCC.

**ACTION:** Cllr E Jones to obtain supporting letter from the school based on number of lorries that could come through, lack of pavements, noise, size etc which could affect children with special needs.

Discuss possible future public meeting

A public meeting had been suggested allowing Tilhill to explain the situation to residents and discuss a management plan. It was suggested this be towards the end of January in the evening, 6pm. All relevant parties should be invited to attend. Cllrs asked to send to Clerk details of persons/agencies they would like to be invited.

**ACTION:** Clerk to establish availability of Institute.

c) Pavements & Footpaths

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Nothing to report.

d) Parking & Car Park

Nothing to report.

e) Highways

Discuss response from GCC re Chapel Street signage

GCC unable to accommodate this request currently due to funding but have agreed to revisit in January.

**ACTION:** Chase up in the New Year.

Discuss response from GCC re grass cutting/verges

All allocated cuts have been undertaken this year. To be monitored in the Spring.

131 Meddiantiau/Assets.

a) Monument.

Cllr M Olsson suggested having the monument cleaned as difficult to read details on it, and will look further into stone cleaning.

b) Defibrillators.

All defibrillators reported to be in working order. Pantperthog has confirmed checks are undertaken on 1<sup>st</sup> of each month.

**ACTION:** Clerk to update the Circuit.

c) Grit salt bins.

Discuss response from GCC

Unanimously agreed the response from GCC was unacceptable.

**ACTION:** Clerk to respond and emphasize that this is an important issue to the village and reiterate request for new bin or at very least the roads being gritted.

d) Corris Uchaf Toilets.

Cllr M Olsson said she had spoken with Welsh Water and they were aiming to attend on 5<sup>th</sup> November.

Attendance has not been confirmed.

Welsh Water invoice £110.30

**RESOLVED:** Unanimously agreed for payment to be made.

**ACTION:** Clerk to set up the payment for authorisation.

132 Materion ariannol/financial matters.

a) Monthly financial report, HMRC, VAT.

Cllrs reviewed the report and accepted it.

b) Matters relating to audit.

Nothing to report.

c) Clerks report inc. payments made using delegated authority.

Nothing to report.

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d) Authorisation of any payments not authorised elsewhere.  
Nothing to report.

e) Decision to change bank signatures with Barclays.

**RESOLVED:** Unanimously agreed to remove previous Clerk from mandate and for new Clerk to become a signatory.

**ACTION:** Clerk to complete bank mandate and submit.

f) Cost of PAYE

Cllr M Olsson updated Cllrs on cost implications to change PAYE from quarterly to monthly. This would increase the fee from £150 to £250.

**RESOLVED:** Unanimous agreement to change PAYE frequency from 6<sup>th</sup> April.

g) Increased hours for Clerk 2025/26.

Cllr M Olsson proposed to increase the Clerks hours from 15.83 per month to 20.00 per month from 1<sup>st</sup> April.

**RESOLVED:** Unanimously agreed to increase from 1<sup>st</sup> April 2025.

h) Draft Budget Virement

**RESOLVED:** Unanimous agreement to accept the virement.

**ACTION:** Clerk to make relevant changes to budget.

i) Discuss 25/26 budget

Cllr M Olsson proposed an increase to the budget for Clerks pay and for playground maintenance. Cllrs were asked to give consideration to any other areas that may need to be increased.

**RESOLVED:** Unanimous agreement to the increases proposed.

## 133 Review of policies and Regulations.

a) Review Financial Procedures

Cllr M Olsson proposed the new Financial Regulations be adopted as per the copies prepared and sent to all Cllrs as they were more appropriate.

**RESOLVED:** Unanimous approval of new document. Financial Regulations adopted 07/11/24.

b) Standing Orders Review

**RESOLVED:** Unanimous agreement that no changes were required. Standing Orders adopted 07/11/24.

c) Risk Assessment.

**RESOLVED:** Unanimous agreement that no changes were required. Risk Assessment adopted 07/11/24

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- d) Discuss Welsh Language Policy and OVW templates.

Cllr M Olsson advised that translation of documents was going to be difficult due to locating a translator as well as financial implications.

**RESOLVED:** Unanimous agreement to postpone and review in the future.

134 Consultations and Surveys.

- a) North Wales Fire & Rescue Authority  
Individual responses
- b) OVW feedback on new Biodiversity resources  
Completed.

135 Community queries.

- a) Encroaching land use above Corris Uchaf

The Council has been made aware of an infringement of their land in Corris Uchaf. Part of the fence above the playground, which separates it from the parking area from the bank, has been removed and cars are reversing further back onto the bank. This is concerning both from the land infringement but there is also fear that the additional pressure will collapse the wall holding the bank back in the playground, and therefore causing a safety issue.

**ACTION:** Establish who has removed the fencing then send a letter pointing out they are encroaching onto our land and requesting the fence be reinstated immediately.

- b) Email from resident in Aberllefenni regarding unsightly areas in village.

Cllr T Edwards advised that the “mess” had been as a result of ongoing building work which has now been cleared.

136 Gohebiaeth/correspondence.

- a) OVW response to Senedd enquiry  
Noted.

- b) Local Places for Nature – KWT – email received

Discussed and a proposal put forward to try and secure funding to assist school with additional seating and some raised planters.

**ACTION:** Cllr M Olsson to respond directly.

- c) Upcoming network event with Planning Aid Wales  
Noted.

- d) BCUHB Engagement Roadshow 14/11/2024  
Noted.

- e) VE day celebrations  
Noted.

137 Toiledau cyhoeddus/public conveniences.

Nothing to report.

138 AOB.

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a) Change of Solicitor

A proposal was put forward by Cllr M Olsson to change from Hanratty Law to Oliver Joseph Property Law. Oliver Joseph has been approached by Cllr M Olsson and is happy to accept on the basis he is familiar with the issues.

**RESOLVED:** Unanimously agreed to change Solicitor. Cllr M Olsson to move matters forward.

b) Council printer

Previous Clerk has offered to purchase the printer from the Council as it is surplus to requirements.

**RESOLVED:** Unanimously agreed to sell for £45.

c) Cllr M Olsson has prepared a document which shows Cllr attendance at meetings this year.

d) Clerk advised of GCC response in relation to the work required opposite The Granary and Cllr T Edwards confirmed the work has now been carried out and has made a huge difference.

**ACTION:** Clerk to write to GCC and thank them for their assistance with this issue.

e) Plas Tan y Bwlch.

**RESOLVED:** Unanimously agreed that Plas Tan y Bwlch is not within our area and in the circumstances the Community Council felt unable to engage and support.

**ACTION:** Clerk to respond to email.

139 Employment Matters.

**(This is a confidential matter, the public and press will be excluded from the meeting for this item)**

The meeting closed at 8.50 pm.

The next meeting is scheduled for 7pm Thursday 05/12/2024 at Corris Institute.

**Date Minutes agreed 05/12/2024**

**Chairperson's Signature.**



**Chairman's Initials**

