

CYNGOR CYMUNED CORRIS COMMUNITY COUNCIL

The Institute, Corris, Machynlleth, Powys, SY20 9SH
corriscommunitycouncil@gmail.com Clerk: Sarah Mumford

Nodiadau Cofnodion Cyfarfod Gynhaliwyd Notes of Minutes of the Meeting 09/05/2024

PRESENNOL/PRESENT Cllrs.

Cllr. J. Davies

Cllr. T. Edwards

Cllr. M. Olsson

Cllr. J. Taylor

Cllr. S. Wells

PRESENNOL HEFYD/ ALSO PRESENT

Clerk S. Mumford

The Meeting was declared open at 7.10pm

24/25

20 Ymddiheuriadau/Apologies.

Cllr. D. Atherton, Cllr. A. Jones, Cllr. E. Jones, Cllr. J. Mumford.

21 Cofrestrriad o ddiddordeb/Registration of interest.

None.

22 Derbyn Cofnodion y Cyfarfod/Accept Minutes of meeting 04/04/24.

The minutes of the ordinary meeting were agreed as accurate.

RESOLVED: Unanimously to approve the minutes of the meetings 04/04/2024.

Proposed by Cllr. M. Olsson and seconded by Cllr. J. Taylor.

30 Meddiantiau/Assets.

a) Corris Uchaf Toilets.

Works are continuing in the toilets and the playground areas.

Invoice received for water bill £64.92.

RESOLVED: Unanimously to make the payment.

ACTION: Clerk to set up the payment for authorisation.

31 Materion ariannol/financial matters.

a) Approve Cllr. Training Plan for 24/25.

Cllrs. reviewed the training plan and agreed to accept it.

RESOLVED: Unanimously to accept the training plan for 24/25.

b) Major and Evans Client ID request.

Email received asking Cllrs. to submit ID and to return the letter of engagement sent.

RESOLVED: Unanimously to sign the Letter of Engagement and for Cllr. M. Olsson and Cllr. T. Edwards to submit their documents.

ACTION: Cllr. M. Olsson signed the letter of engagement. Clerk to email it back.

Chairman's initials:

CYNGOR CYMUNED CORRIS COMMUNITY COUNCIL

c) New opt out Forms.

OVW have provided new opt out forms. Cllrs. reviewed the new forms.

RESOLVED: Unanimously to adopt the new forms.

ACTION: Clerk to add to agenda for June meeting for all Cllrs to sign the new forms.

d) Authorisation of any payments not authorised elsewhere.

Invoice received from Zurich Insurance due in July. Clerk to add to June agenda.

Invoice for £195 received from the website provider for 12 months renewal. Cllrs. discussed hosting the website themselves, but agreed this would be extra work for clerk and Cllrs. and agreed it should be outsourced to a professional. There have been some issues with links not working and documents not being uploaded correctly.

RESOLVED: Unanimously to accept the quote for this year.

ACTION: Clerk to set up the payment for authorisation and to make enquiries with other Councils regarding their providers.

32 Review of policies and Regulations.

a) Vexatious complaints policy.

Cllrs. discussed the document provided by OVW.

RESOLVED: Unanimously to accept the document.

b) Complaints procedure.

Cllrs. discussed the document provided by OVW.

RESOLVED: Unanimously to accept the document.

c) Approve the Annual Report.

Cllrs. accepted the 23/24 document.

RESOLVED: Unanimously to accept the report.

35 Gohebiaeth/correspondence.

a) Website provider annual leave.

The website provider has informed of upcoming annual leave. This will mean the notes of the minutes of the meeting that need to be submitted within 7 days of the meeting will need to be submitted before close of business 10/05/2024.

Options Clerk to complete minutes before 10/05/2024 or post a message on the site that the notes will not be available until 22/05/2024 but can be emailed to anyone if they request them.

RESOLVED: Unanimously to submit them before close of business 10/05/2024.

ACTION: Clerk to complete immediately and submit for approval by the morning of 10/05/2024.

b) Email re- D-Day 80th anniversary celebrations.

Cllrs. reviewed the items for sale and agreed none were suitable for the villages.

RESOLVED: Unanimously to not purchase any items.

Chairman's initials:

CYNGOR CYMUNED CORRIS COMMUNITY COUNCIL

38 Employment Matters.

Review Clerks contract and wages.

(This is a confidential matter, the public and press will be excluded from the meeting for this item).

Cllrs. discussed the new contract sent from OVW.

RESOLVED: Unanimously to accept the new document.

ACTION: Cllr. M. Olsson will input the Clerk's details into the contract for it to be signed.

Cllrs discussed the proposed increase of 5% from £2700 to £2835 as per the budget set in December.

RESOLVED: Unanimously to accept the proposed increase.

ACTION: Cllr. M. Olsson to notify the accountant of the changes.

The meeting closed at 8.20pm.

The next meeting is scheduled for 7pm Thursday 06/06/2024 at Corris Institute.

Date Minutes agreed 06/06/2024.

Chairperson's Signature.

Chairman's initials: