

CORRIS COMMUNITY COUNCIL

Cofnodion Cyfarfod Gynhaliwyd Nos Mercher 17 Mis IONAWR 2019 yn yr Institwt, Corris Minutes of the Meeting held on Thursday 17 JANUARY 2019 in The Corris Institute

YN BRESENNOL/ Cllr. Mr. R. Edwards (Chairman)
PRESENT Cllrs. Mrs. J. Davies Mr. T. Edwards Mrs. H. Lewis
Mr. P. McCue Ms. M. Olsson Mr. S. Quincey
Ms. S. Wells

PRESENNOL HEFYD/
ALSO PRESENT Mrs. C. Miller (Clerk)

The Meeting was declared open at 7.05pm

119-18/19 **YMDDIHEURIADAU AM ABSENOLDEB/APOLOGIES FOR ABSENCE**

It was noted that there were Apologies from Cllr. Mr. K. Richardson

120-18/19 **CYHOEDDIADAU/ANNOUNCEMENTS**

There were no announcements

121-18/19 **COFRESTRIAD O DDIDDORDEB AELOD/
REGISTRATION OF MEMBERS' INTERESTS**

Cllr. Ms. M. Olsson declared an interest in the work of the RFO. Noting that the Clerk's salary was also to be discussed, she and the Clerk both absented themselves from the Meeting during all discussions on matters upon which they had interests (as covered in Min 122 They returned to the Meeting for Min 123 onwards).

122-18/19 **RESPONSIBLE FINANCIAL OFFICER (RFO)**

It was RESOLVED to alter the order of the Agenda to take this matter from the Financial Report at this point in the Meeting.

It was RESOLVED that this item be taken as CONFIDENTIAL BUSINESS as it referred to matters of employment and remuneration.

It was RESOLVED that the role of Clerk to the Council and Responsible Financial Officer be split, and a new RFO be recruited. In the interim, Cllr. Ms. Olsson will temporarily assume the role.

It was RESOLVED that apart from the actual resolution which by Law had to appear in the Minutes which were available to the public, the balance of the Minute be a confidential Appendix (appendix 3) to the Meeting with the circulation to Corris Community Councillors only.

123 -18/19 **COFNODION CYFARFOD/MINUTES OF THE MEETING HELD
1 Mis Tachwedd/November 2018**

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It was RESOLVED to add the words 'would be removed' at the end of Minute 111Aiii and then accept the Minutes of the previous Meeting as a true and accurate record of that Meeting. They were signed by the Chairman.

124-18/19 MATERION YN CODI/MATTERS ARISING

There were no matters arising which did not come under specific Agenda headings..

125-18/19 CAIS CYNLLUNIO/PLANNING APPLICATIONS - REPRESENTATIONS

A. REPRESENTATIONS UNDER DELEGATED POWERS

No applications received.

B. TO DECIDE REPRESENTATIONS ON ANY APPLICATIONS RECEIVED AFTER THE AGENDA HAD BEEN SENT OUT

No applications received

C. RECEIVE PLANNING DECISIONS

No decisions received.

D. RECEIVE ANY OTHER CORRESPONDENCE ON PLANNING

i. The Powys Draft Supplementary Planning Guidance Policy was noted received.

ii. The Gwynedd Supplementary Planning Guidance on Local Market Housing and Open Spaces in New Residential Developments was noted received.

iii. Gwynedd Consultation on Common Housing Allocation Policy noted received.

126-18/18 Y FYNWENT/CEMETERY

A. ANY PAYMENTS FOR WORK UNDERTAKEN

It was RESOLVED to pay John Arfon Hughes £100.00 for Grave Digging.

B. BOTTOM OF GRAVEYARD AND SPARE LAND/TENANCY AGREEMENT

It was noted that there was no response to date from Bruntons.

C. ANY PAYMENTS RECEIVED

No Payments had been received.

127-18/19 YR INSTITIWT/THE INSTITUTE

The Cllr. Mr. S. Quincey reported that a Meeting of the Committee would take place on the 28th when the matter of potential office space for the Council would be raised.

It was RESOLVED to congratulate Megan on the beautiful Christmas Tree which had been on display outside the Institute.

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128-18/19 YSGOL DYFFRYN DULAS CORRIS

The Governor reported on the potential loss of a teaching post at the school.

The matter of the faded car park markings was discussed and the potential danger to car park users when the school buses could not get in because of the parked vehicles. It was RESOLVED to write to Gwynedd asking them to renew the car parking markings and to deal with the parking problems as a matter of urgency in view of the safety issues. It was noted that this matter had been raised previously but so far without any action being taken.

129-18/19 DEDDF TRWYDDEDU 2003/LICENSING ACT 2003

No applications received.

130-18/19 LLWYBR TROED/FOOTPATHS ac/and FFYRDD/ROADS

A. TRUNK ROAD (A487)

- i. **Pont Evans:** It was noted that the tree removal work was progressing well with what appeared to be minimal interruptions to traffic.
- ii. **Recycling:** Gwynedd was congratulated on their recycling.
- iii. **A487:** It was RESOLVED to ask yet again Gwynedd when the temporary barriers outside Doldderwen, Pantperthog would be removed or replaced.

B. MINOR ROADS

- i. Gwynedd Highways works programme for December noted.
- ii. It was RESOLVED to write to Gwynedd again about the bulging wall in Corris Uchaf which did not appear to have yet been inspected by Gwynedd.
- iii. It was reported that hedges were again starting to grow into the road on the bus route to Aberllefenni. Cllr. Mr. S. Quincey undertook to contact the landowners with a view to getting the overgrowth cut back so that buses did not have to proceed in the middle of the road with the potential danger which this would pose.

C. FORESTRY EXTRACTION

Cllr. Mr. S. Quincey reported that there was very little timber left to remove and the threat of lorries coming through Corris now seemed unlikely but that he would be making enquiries to confirm to whether this arrangement was, or could be made, permanent.

D. FOOTPATHS

No Reports.

131-18/19 CAEAU CHWARAE/PLAYING FIELDS AND PLAYGROUNDS

A. KING GEORGE V PLAYING FIELDS

Land at Rear of Goal/Pump Track: The Chairman reported that a planning application was being prepared and it was RESOLVED that the Community Council would pay for this.

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It was RESOLVED that the Council would be responsible for insuring the Pump Track from the point when work would begin, unless any of the organisations supporting the endeavour volunteered to do so.

It was RESOLVED that the contract with the users would need to be with some form of official organisation representing the users rather than with individuals.

It was noted that some of the blackthorn bushes would need removing for Health & Safety reasons.

B. CAEAU CHWARAE CORRIS/CORRIS PLAY AREAS

i. It was noted that the Annual Inspection was still awaiting the removal of the final wobble-wobble ride (Cllr. Mr. S. Quincey to notify Clerk when he had removed it and made good the surface).

ii. **Upgrading of Facilities:** Discussion of potential funding and liaison with interested parties was deferred to a future Meeting.

iii. **Bollard:** Noted that the broken bollard had been removed and that at some point the Council might have to consider replacing it with gates.

iv. **Inspections:** Noted that the routine inspections reports had been made.

132-18/19 MEDDIANTIAU/ASSETS

A. AUTHORISED WORKS

Nothing further to report.

B. CROSSING KEEPERS' SHELTER

Disappointment was expressed at the lack of communication from the Railway Society regarding their taking over responsibility for this and the bus shelter near CAT.

C. BUS SHELTERS

No further matters to report.

D. THE ORCHARD

Cllr. Mr. S. Quincey reported that he would be contacting the Council Solicitor to check on progress.

E. THE FOLLY

No matters to report.

F. BAND INSTRUMENTS

Discussion was deferred to the next Council Meeting.

G. BRON HAUL CAR PARK

Cllr. Mr. S. Quincey reported that he would be chasing up his contact as nothing further had been heard since the last Council Meeting.

133-18/19 ADRODDIAD ARIANNOL/FINANCIAL REPORT

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A. REPORT AND BALANCES

No Bank statements received.

B. AUTHORISATION OF PAYMENTS

It was RESOLVED to make the following payments which had not been authorised elsewhere:

Welsh Audit Office (BDO external audit)	£413.30
Clerk's Salary (half year)	£625.00
Clerk's Expenses (half year)	£49.00
Donation to The Institute	£500.00
(Councillor Mr. Quincey undertook to remind The Institute of the need to supply a receipt for Audit purposes)	

From Corris Uchaf Account

Temporary Bin and Salt Bags (reimburse Elin Roberts)	£34.71
Christmas Tree (reimburse Sharon Wells)	£45.00
Christmas Lights (reimburse Christine Birchford)	£29.00

It was noted that Cllr. Ms. M. Olsson would be responsible for writing the cheques and dispatching them to the above as well as the grave digger. The Clerk passed the invoices to her with the contact details (except Corris Uchaf Account payments which she already held)

C. HMRC

Quarterly returns received.

D. BUDGET REVIEW/BUDDGET/PRECEPT

i. The Budget Review as prepared by Cllr. Ms. M. Olsson was noted as having been circulated and it was RESOLVED to accept it.

ii. The draft Budget as prepared by Cllr. Ms. M. Olsson was noted as having been circulated and was discussed in detail. It was RESOLVED to tell Gwynedd that the Council no longer wished to contribute £2,000 per year towards the toilets, unless the Railway Society were prepared to contribute half because it was mainly their visitors who used the facility. Instead the Council considered that a grant towards those businesses who would allow the public to use their toilets would provide better value for money for the Council Tax payers who contributed to the Precept. It was therefore RESOLVED that £1,500 be earmarked for Community Support and £500 be added to Contingencies. It was then RESOLVED to accept the draft Budget as amended and that a copy of the Budget be appended to the Minutes (Cllr. Ms. M. Olsson to supply amended copy to the Clerk). (appendix 2)

iii. Noting the provisions of the Budget and the Budget Review, it was RESOLVED that the Precept for 2019-20 be £8,425.00.

iv. Cllr. Ms. M. Olsson was thanked for the work she had undertaken on behalf of the Council.

E. REPORT FROM CORRIS UCHAF COMMITTEE

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- i. Cllrs. Ms. M. Olson and Ms. S. Wells reported.
- ii. It was noted that there were two bins (one in Corris Uchaf and the other in Aberllefenni) which were not being emptied and it was RESOLVED to inform Gwynedd and ask that they were emptied as a priority otherwise the Committee would consider emptying them. It was also noted that an apparently abandoned van was obscuring one of the bins and it was agreed that the Clerk should be informed of the registration number so that this too could be reported to Gwynedd

F. BANKING

Mandate Forms awaited.

G. VAT

Cllr. Ms. M. Olsson reported that initially a claim would have to be made in hard copy and following that future claims could be made on-line.

I. OTHER FINANCIAL MATTERS

No other matters to report.

134-18/19 GOHODDIAD/INVITATIONS

A. INVITATIONS RECEIVED

None

B. REPORTS OF MEETINGS ATTENDED

No reports received

135-18/19 GOHEBIAETH/CORRESPONDENCE

Details attached as Appendix 1.

136-18/19 TOILEDAU CYHOEDDUS/PUBLIC CONVENIENCES

Noted a letter from Gwynedd asking for a two year commitment towards the toilets at £2,000 per year. It was RESOLVED to decline in view of the decision taken under the Budget/Precept.

137-18/19 DEUNYDDIAU IECHYD/HEALTH MATTERS

Cllr. Mr. S. Quincey reported on the meeting of the Patients Forum where the potential closure of the Cemmais Road surgery was discussed.

138-18/19 DATE OF NEXT MEETING

In view of how close the February Meeting was, it was RESOLVED to cancel it and that the next Meeting of the Council would now be on Thursday 7th March 2019.

The Meeting was declared closed at 9.15pm.

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SIGNED:

DATE: / /

ATODIAD 1/APPENDIX 1

I Cofnodion Cyfarfod 17 Mis Ionawr 2019/To Minutes of the Meeting of 17 January 2019

GOBHEBIAETH/CORRESPONDENCE

Cofnod 135-18/19 Minute 135-18/19

The following were noted as available for borrowing, unless indicated otherwise.

- A. Review of the County Electoral Arrangements for the County of Gwynedd
(4 books)
- B. Play Equipment/Street Furniture leaflets/catalogues
 - Play & Leisure
 - Wicksteed
 - Sovereign
- C. Clerk & Councils Direct – Magazine x 2
- D. One Voice Wales – Minutes of September Meironnydd Meeting.
- E. Play for Wales – Catalogue
- F. Cylch yr Laith – letter
- G. Gwynedd – Consultation on Gwynedd Common Housing Allocation Policy
Available on www.Gwynedd.llyw.cymru/socialhousing
Closing date for comments 1/3/19
- H. Gwynedd – Wales Slate World Heritage Site Nomination
Offer to send a speaker regarding nomination

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ATODIAD 1/APPENDIX 2

I Cofnodion Cyfarfod 17 Mis Ionawr 2019/To Minutes of the Meeting of 17 January 2019

BUDGET REVIEW/BUDGET/PRECEPT

Cofnod 133D-18/19 Minute 133D-18/19

Budget Review December 2018

	Budget	Spend to Date	Current Balance	Expected Spend	Total Spend	Variance	Reason for Variance
Insurance	£1,500.00	£1,522.00	-£22.00		£1,522.00	-£22.00	Increase in Premium
Clerk Salary	£1,100.00	£625.00	£475.00	£625.00	£1,250.00	-£150.00	Increased salary in line with Min wage
Clerk Expenses	£150.00	£87.46	£62.54	£62.54	£150.00	£0.00	
Playing Field	£50.00	£0.00	£50.00		£0.00	£50.00	No Expenditure
Play Areas	£400.00	£180.00	£220.00	£450.00	£630.00	-£230.00	Higher Inspection fee
Orchard	£100.00	£85.00	£15.00		£85.00	£15.00	Lower grass cutting cost
Land behind Goal	£100.00	£0.00	£100.00	£100.00	£100.00	£0.00	No Expenditure
Cemetery	£1,000.00	£1,755.00	-£755.00		£1,755.00	-£755.00	More Burials - balanced by greater income
Hire of Hall	£200.00	£136.00	£64.00	£100.00	£236.00	-£36.00	Higher fees for Institute
Donations	£100.00	£0.00	£100.00	£50.00	£50.00	£50.00	No Donations made
Audit	£350.00	£150.00	£200.00	£250.00	£400.00	-£50.00	Higher Audit
Membership Fee	£100.00	£0.00	£100.00	£116.00	£116.00	-£16.00	Increased Membership of OVW
Assets - Repair/Replacement	£100.00	£0.00	£100.00		£0.00	£100.00	No Replacements
Institute support	£1,000.00	£500.00	£500.00	£500.00	£1,000.00	£0.00	
Misc /Contingencies	£200.00	£58.80	£141.20	£50.00	£108.80	£91.20	
Pantperthog VH support	£200.00	£0.00	£200.00	£200.00	£200.00	£0.00	
Monument (rent)	£10.00	£10.00	£0.00		£10.00	£0.00	
Legals	£100.00	£400.00	-£300.00	£100.00	£500.00	-£400.00	Additional fees for Title of Orchard
PAYE	£100.00	£0.00	£100.00		£0.00	£100.00	Below threshold for PAYE
Salt Bins	£500.00	£165.60	£334.40	£100.00	£265.60	£234.40	No salt required
Defibrilator	£600.00	£0.00	£600.00		£0.00	£600.00	Defib. Donated by local Contractor
Cupboard for Defbrilator	£300.00	£0.00	£300.00		£0.00	£300.00	Postponed
Toilet support	£2,000.00	£2,000.00	£0.00		£2,000.00	£0.00	
Website	£160.00	£662.77	-£502.77		£662.77	-£502.77	New website required by Auditors
Buss shelter	£0.00	£5,330.40	-£5,330.40		£5,330.40	-£5,330.40	Carried over from 2017-18
Computer	£0.00	£503.12	-£503.12		£503.12	-£503.12	Unexpected failure of old laptop
	£10,420.00	£14,171.15	-£3,751.15	£2,703.54	£16,874.69		

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ATODIAD 1/APPENDIX 2

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BUDGET REVIEW/BUDGET/PRECEPT

Cofnod 133D-18/19 Minute 133D-18/19

Budget and Precept 2019-20

	2018/19			2019/20
	Budget	Actual spend	Over/Under	2019-20
Insurance	£1,500.00	£1,522.00	-£22.00	£1,600.00
Clerk Salary	£1,100.00	£1,250.00	-£150.00	£1,500.00
Clerk Expenses	£150.00	£150.00	£0.00	£250.00
Playing Field	£50.00	£0.00	£50.00	£500.00
Play Areas	£400.00	£630.00	-£230.00	£400.00
Orchard	£100.00	£85.00	£15.00	£100.00
Land behind Goal	£100.00	£100.00	£0.00	£100.00
Cemetery	£1,000.00	£1,755.00	-£755.00	£1,000.00
Hire of Hall	£200.00	£236.00	-£36.00	£150.00
Donations	£100.00	£50.00	£50.00	£50.00
Audit	£350.00	£400.00	-£50.00	£570.00
Membership Fee	£100.00	£116.00	-£16.00	£100.00
Assets - Repair/Replacement	£100.00	£0.00	£100.00	£50.00
Institute support	£1,000.00	£1,000.00	£0.00	£1,000.00
Misc /Contingencies	£200.00	£108.80	£91.20	£600.00
Pantperthog VH support	£200.00	£200.00	£0.00	£300.00
Monument (rent)	£10.00	£10.00	£0.00	£10.00
Legals	£100.00	£500.00	-£400.00	£200.00
PAYE	£100.00	£0.00	£100.00	£0.00
Salt Bins	£500.00	£265.60	£234.40	£200.00
Defib & Cupboard for Defbrillator	£900.00	£0.00	£900.00	£300.00
Community Support	£2,000.00	£2,000.00	£0.00	£1,500.00
Website	£160.00	£662.77	-£502.77	£60.00
Computer	£0.00	£0.00	£0.00	£50.00
TOTAL	£10,420.00	11,041.17	-£621.17	£10,590.00
EXPENSES FROM RESERVES				
Bus shelter		£5,330.40		
Computer		£503.12		
As per Budget monitor		£16,874.69		

Expected Bank £3,038.58

Expected Income

Cemetery	£1,200.00
VAT	£195.00
c/f from 2018-19	£760.00
Rent for Land	£10.00
TOTAL	£2,165.00

DRAFT PRECEPT £8,425.00

Precept 2018 £7,434.00

Increase £991.00

% Increase 13.3%

Ave. Increase per Household £0.32

Reserve c/f £2,278.58